

BOARD OF TRUSTEES of WESTERN ILLINOIS UNIVERSITY

REGULATIONS

Approved: November 16, 2001

Section: I. Board Procedures

Subsection: A. Board of Trustees Authority

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I. Board Procedures

A. The Board of Trustees: Authority

1. Powers and Duties

The Board of Trustees of Western Illinois University is a body corporate and politic of the State of Illinois created to operate, manage, control, and maintain Western Illinois University. It shall have all the powers and duties specified in 110 Illinois Compiled Statutes 690/35 et seq, as may be amended from time to time. The Board of Trustees shall be referred to in these regulations as the "Board of Trustees" or the "Board," and Western Illinois University shall be referred to as "Western Illinois University" or the "University."

Although the Board is responsible for assuring that its policies and regulations are followed, it shall not participate in the details of institutional management delegated to the University administration. Members of the Board, as representatives of the State and its citizens, may exercise official Board authority only when the Board is in session or when trustees are acting on behalf of the Board pursuant of its direction. Committees of the Board may be created from time to time to function only as fact

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Subsection: A. Board of Trustees Authority

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I. Board Procedures (continued)

A. The Board of Trustees: Authority (continued)

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Section: I. Board Procedures

Subsection: B. Compilation of Bylaws and Regulations

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I. Board Procedures(continued)

B. Compilation of Bylaws and Regulations

The President shall maintain an official compilation of the Board's Bylaws and Regulations and shall provide copies to members of the Board and the officers of the University. Copies shall be distributed to appropriate faculty, staff, and student body officers and shall be placed in the university libraries for use by interested persons.

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Subsection: C. Delegation of Authority

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I. Board Procedures(continued)

C. Delegation of Authority

1. The authority delegated by the Board Regulations to the President may be further delegated by the President in writing to appropriate and responsible officers/officials of the University.
2. The authority delegated by the Board Regulations through the President to the officers/officials of the University may be further delegated by the officers in writing to appropriate and responsible officials of the University.
3. The officers of the University shall identify by position the persons authorized to act in their place in the event of absence from the office of more than a week or other unavailability. The officers shall notify the President in writing of such delegation of authority by the officers.
4. In order to promote shared participation in responsible and wise decisionmaking and to ensure channels of communication, the University shall provide for elected campus organizations, the structures of which shall be determined by the constituencies they represent and approved by the President. Except as limited by the scope of collective bargaining negotiations between the Board and the academic employees and the requirements of good faith collective bargaining, the appropriate and duly constituted committees of faculty government shall participate in the decisionmaking process of the University in the following areas:
  - a. University curriculum.
  - b. Basic policies with regard to campus planning and facilities construction and utilization.
  - c. Creation of administrative positions at the level of Dean and Vice President and the selection of administrative officers for such positions as well as of the President of the University.
  - d. Academic planning and the determination of policies for the conduct and development of the University.
5. The faculty, staff, and students shall develop constitutions for their own duly established government organizations. Such constitutions shall be reviewed and approved by the President, or the President's designee.

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Section: I. Board Procedures

Subsection: D. Board Meetings

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I. Board Procedures(continued)

D. Board Meetings

1. Agenda

The President, in consultation with the Chairperson of the Board, shall develop an agenda prior to each Board meeting. The President shall normally mail meeting materials to Board members and other appropriate parties at least seven working days prior to the next scheduled meeting. Distribution of meeting materials is subject to reasonable limitations e.g., contracts with performing groups, procurement issues where bids just opened, or in the case of special or emergency meetings.

2. Reports

The President, in consultation with the officers of the University, shall develop a format and schedule for reports to the Board. Items presented to the Board shall be submitted either for action or information. Each item presented for action shall be accompanied by an appropriate resolution or recommendation to provide a clear record of the action taken by the Board.

3. Presentations

It is the practice of the Board to conduct meetings in a timely and efficient manner, while still allowing for the opportunity, subject to reasonable constraints and in accordance with P.A. 91-715, for members of the public and employees of the University to make comments to or ask questions of the Board. In order to help maintain this practice, the following regulations are hereby adopted.

- a. Persons desiring to address the Board shall submit a written request to the President at least

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I. Board Procedures(continued)

D. Board Meetings (continued)

4. Recording of Meetings

Any person may record by ~~tape~~ ~~film~~, or other means the meetings of the Board of Trustees or its committees required to be open by Illinois law, provided that, if the recording process interferes with the overall decorum and proceeding of a meeting, such recording shall be ~~discontinued~~ ~~continued~~ at the request of the Chairperson or other presiding officer.