

**WESTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Regular Meeting, 24 April 2018, 4:00 p.m.
Capitol Rooms - University Union**

A C T I O N M I N U T E S

SENATORS PRESENT: M. Allison, B. Bellott, V. Boynton, S. Czechowski, J. Franken, R. Hironimus-Wendt, A. Hyde (via teleconference), N. Lino, B. Locke, S. Macchi, K. Pawelko, B. Perabo, J. Plos, R. Porter (via teleconference), S. Rahman, T. Roberts, S. Rock, S. Saddler, M. Sajewski, D. Sandage, C. Tarrant, F. Tasdan
Ex-officio: Kathy Neumann, Interim Provost; Tej Kaul, Parliamentarian

SENATORS ABSENT: H. McIlvaine-Newsad

GUESTS: Lori Baker-Sperry, Munia Cabal-Jimenez, Amy Carr, Amy Chambers, Katrina Daytner, Ray Diez, Christopher Ginn, Anita Hardeman, Diana Higgins, Buzz Hoon, Sue Hum-Musser, Pete Jorgensen, Debbie Kepple-Mamros (via teleconference), Angela Lynn, Madison Lynn, Hal Marchand, Sue Martinelli-Fernandez, Kyle Mayborn, Rose McConnell, Nathan Miczo, Kristi Mindrup (via teleconference), Russ Morgan, Michael Murray, Jill Myers, Nancy Parsons, Renee Polubinsky, Christopher Pynes, Joe Rives (via zoom)

Senator Czechowski, Faculty Senate Secretary, chaired the first half of the meeting in the absence of Chairperson Rock and Vice Chair McIlvaine-Newsad.

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I. Consideration of Minutes

A. April 10, 2018

On page 4 and on the top of page 5, “proscriptive” should be changed to “prescriptive.” (Pawelko)

Ms. Lynn corrected a statement made by Ms. Wrenn at the April 10 Faculty Senate meeting. Ms. Wrenn had stated that “SGA’s Director of Technology has not been able to ovr

a. Communication Studies

B. Provost's Report

- Interim Provost Neumann announced that today is Purple and Gold Day. There will be an alumni event at Sports Corner at 5:00 p.m. today which will connect with alumni groups across the country. A special fund drive is also going on today.
- There are several lectures and recitals scheduled for the last two and a half weeks of classes.
- The employee recognition ceremony for years of service will be held on May 1. Interim Provost Neumann encourages everyone to attend to support those who have reached these milestones.
- The Board of Trustees will meet on Monday, April 30.
- The President's Excellence in Diversity awards reception will be held on May 3.

Interim Provost Neumann told senators she was in the University Union until 10:30 last night in negotiations with University Professionals of Illinois (UPI) representatives and is excited to be able to report that it was a very productive evening. The union and administration issued a joint statement:

“Following the April 23 mediation session, Western Illinois University and the University Professionals of Illinois Local 4100 are able to report that the two groups are close to reaching a tentative agreement, subject to finalizing the specific language contained within the new contract. Details will not be disclosed until the final language has been approved by both sides.”

The room erupted into applause.

C. Student Government Association Report
(Madison Lynn, SGA Director of Academic Affairs)

Ms. Lynn thanked the faculty, administrators, and department chairs that have approached Ms. Wrenn, Ms. Lynn, and other SGA representatives about the participation and attendance bills discussed at the last Faculty Senate meeting. Ms. Lynn stated that SGA appreciates everyone's insight and would like to especially thank Senator Rahman for sharing a link to the Student Rights and Responsibilities website. Ms. Lynn found this information very useful and will be sharing it at the SGA general assembly meeting this evening.

Ms. Lynn thanked senators fogJ 0 Tc inns evt.8c(n)o 0 apoor of A(t)]cnn oryTh-3(s)11(ev)

Mr. Towers was unable to attend today's meeting. His visit will be rescheduled for May 1.

2. Summary of Assessment of Student Learning 2016-17
(Associate Provost Nancy Parsons and Lori Baker-Sperry, Assessment Coordinator)

Associate Provost Parsons stated that there was a glitch in printing the report, and she will send a corrected version to senators via email; two lines for Spanish and French teacher education were left off. Additionally, Instructional Design and Technology has submitted all of their reports. She explained that while the reports are due by June 1 to associate deans and by July 1 to her, the assessment process actually happens all year. There are 66 undergraduate programs, 40 graduate programs, and 16 post-baccalaureate certificates that are reviewed each year, in addition to General Education assessment. The Higher Learning Commission requires assessment, but each university gets to decide how they will accomplish it.

Associate Provost Parsons explained that the big focus has been on the fourth step, the impact statement: how does the University use the data to improve student learning for the impact component. She stated that this is the focus WIU has had over the past several years and will continue to have since accreditation visits occur in 2019 in the Quad Cities, followed by the Macomb campus.

Associate Provost Parsons told senators that any areas that may not have expressed how they are using the data to improve student learning were put into the "meets" category instead of the "effective" category. Senator Tarrant pointed out that that Management and Marketing are missing from the report. Associate Provost Parsons stated that problems were encountered when converting from .xls to .pdf, and she will send the Senate Recording Secretary a corrected version of the report for distribution to senators.

Senator Boynton asked what the follow-up is for departments that did not submit or whose reports were not satisfactory. Associate Provost Parsons responded that after the reports reach her on July 1, Dr. Baker-Sperry reads them first, then Associate Provost Parsons follows up. She received changes from departments through the end of January; she uses Word to communicate with departments, using the track changes feature; because this feature is not available on Google Docs, she asks that departments not send her the documents on that platform or as .pdf documents. Dr. Baker-Sperry added that she and Associate Provost Parsons communicate monthly with associate deans beginning July 1, telling them which of their college's assessment reports have not been received.

Senator Boynton observed that there were a lot of assessment reports that were not submitted, even though it is now almost a year later than the due date, and she wonders what happens to those departments. Associate Provost Parsons responded that those departments will not have curricular requests signed off on by the Provost until their assessment reports are submitted.

3. Senator Czechowski announced that the Art Department will hold First Wednesday on May 2, and Art students will sell their artwork in the University Union Brattain Lounge during finals week.
4. Senator Pawelko announced that Senator Bellott received an award from the Honors College in recognition of Excellence in Student Mentoring during Undergraduate Research Day last week.
5. Senator Czechowski announced that President Thomas will join Faculty Senate for a special meeting next Tuesday, May 1 at 4:00 in the Capitol Rooms. Senator Allison observed that questions from senators were already submitted to President Thomas in

advance of his visit and asked if she can ask questions from the floor. Parliamentarian Kaul responded that questions will be taken from the floor as well.

III. Reports of Committees and Councils

A. Council on Curricular Programs and Instruction (CCPI) (Anita Hardeman, Chair)

Curricular Requests from the Department of Biological Sciences

a. Requests for New Courses

- i. BIOL 190, Introduction to Biology Research, 1-3 s.h., repeatable to 6 s.h.

Senator Boynton remarked that this looks like a great course that will be really useful for undergraduate research.

- ii. BIOL 480, Field Natural History, 3 s.h.

Senator Boynton asked if this course would be of interest to a student taking Environmental History provided that the student has taken one of the required prerequisites. Biology professor Sue Hum-Musser responded that it would, and if a student did not have the prerequisite he/she might be able to get permission from the instructor.

- iii. ZOOL 455, Fisheries Techniques, 3 s.h.

NEW COURSES APPROVED

2. Curricular Requests from the Department of Liberal Arts and Sciences

a. Request for Change of Major

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Sciences major, the student must choose two minors within Arts and Sciences; the student can then choose the third minor from anywhere in the University. Senator Boynton explained that the change is intended to make sure that the major, which is located within the College of Arts and Sciences, is actually an Arts and Sciences major. She observed that students can take a third minor from anywhere else, but the paired minors that make up the major should not have half of them from a different college, which would potentially enable two-thirds of the major to be from outside Arts and Sciences while receiving an Arts and Sciences degree. College of Arts and Sciences Dean Sue Martinelli-Fernandez remarked that the change is toward greater truth in advertising

to safety, enforcement costs, risk and insurance concerns, current levels of available personnel to clean up sites disturbed by animals, and numerous public health risks.”

NO OBJECTIONS

C. Ad Hoc FYE Program Review Committee
(Tim Roberts, Chair)

1. Status Report

Senator Robert told senators that one more charge needs added to the first page of the status report: whether or how FYE should be reflected for students who prefer to or must take courses entirely online. The report notes that the committee has met three times this semester and has reviewed the history and current goals and practices of the FYE program; identified questions for which data can be gathered to enable Faculty Senate to understand the impact of the FYE program on entering students; considered how to define the program’s effectiveness; and identified possible recommendations for changes to the program. The committee has also begun to gather data from peer institutions’ FYE programs and has also considered direct or anecdotal experiences of its members who have been involved with the program, especially feedback from students.

In regard to one suggestion being considered for recommendation to “keep students together in the same cohort in FYE Y and UNIV 100 courses,” Senator Boynton related that when she began teaching many years ago she participated in a program before FYE was established where the same group of student00 cour1002 Tw [(4d)2(Y)5(w8e)-2(g)11(nt)hat11(i)-3

specific Gen Ed courses, and she suspects there would be a lot of enrollment management

Senator Tarrant teaches Business Communication and believes it parallels parts of GCOM 320 but is

Ms. Higgins added that the other course in which students do this kind of writing is ENG 381.

Vice President Rives told senators he is asking them to approve the draft document, but once they approve it the document is no longer in draft form. In response to a question asked at a previous Faculty Senate meeting, Vice President Rives explained that the Social Responsibility Task Force is scheduled until June because meetings were scheduled at the start of the academic year in case the task force needs that amount of time to complete its work and because the task force has other things to work on independent of the strategic plan. These include adding citations to all of the data collected throughout the process and setting up a procedure for accreditation self-study, both of which are not related to writing the Higher Values in Higher Education document. Vice

to be able to articulate to the Higher Learning Commission that WIU has a long-term vision. He related that the strategic plans have been for a ten-year period, but the document is reviewed after five years, and there are annual strategic plan supplements. Vice President Rives recognizes that WIU currently has some moving pieces and parts, but he would like to see senators endorse the draft strategic plan; he offered to come back in September to see if senators still think it is the best plan for moving WIU forward.

Senator Saddler asked if Faculty Senate endorses the current plan today whether it will be