

CONTRACT TEMPLATE FOR HIRING THIRD-PARTY VENDORS

ADDITIONAL INSURED

Please note that if the chapter is hosting a function at a Venue, it is possible and reasonable for the Venue to request proof of General Liability insurance from the chapter as well as request that the chapter include the Venue as an Additional Insured on the policy, which is documented by providing the Venue a Certificate of Insurance.

The difference between a Certificate of Insurance (COI) and an Additional Insured:

A Venue requesting a COI is merely being provided proof that there is insurance in force. They have no legal rights under the contract of insurance.

Listing the party as an additional insured on the COI makes them an "Insured" under the policy creating legal rights under the contract.

To request a C





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